

**Dear Valued Customer,**

Further to our previous notice, please be reminded that from **April 1, 2026**, the use of the 2025 **Letter of Authority (LOA)** will no longer be permitted for transactions at BMS Terminals.

To prevent any disruption in service, customers are encouraged to visit the BMS Customer Service desk at the earliest opportunity to obtain the required **2026 LOA** stamp and processing.

Please be informed that only the **2026 LOA** will be accepted and authorized for use starting **April 1, 2026**. Agencies operating without a valid **2026 LOA** will not be allowed to carry out transactions.

We appreciate your continued cooperation and remain committed to delivering seamless service.

### **BMS Letter of Authority Requirements**

**(Tincan & Apapa Command)**

**1 . Two (2) copies of the agent's letterhead addressed to:**

**The Terminal Manager BMS**

**Bonded Terminal 10 Church Street**

**Tedi Town, Lagos**

2. Copy of valid Customs Licence

3. Copy of valid NPA Licence

4. Copy of valid Form C30 (Tincan & Apapa)

5. Copy of valid Tax Clearance

6. Copy of valid CAC Certificate

Kindly ensure all documents are complete before submission.

Thank you.